

**Minutes of a Meeting of the Mid Sussex District Council  
Cabinet Grants Panel held on Tuesday 31 October 2017  
from 4.30 p.m. to 5.04 p.m.**

**Present:** Councillors: Jonathan Ash-Edwards (Chairman)  
Norman Webster (Vice-Chairman)  
  
Gary Marsh\*

**1. SUBSTITUTES**

Councillor Andrew MacNaughton substituted for Councillor Gary Marsh

**2. APOLOGIES**

Apologies were received from Councillor Gary Marsh.

**3. DECLARATIONS OF INTERESTS**

Councillor Webster declared an interest in Items 7 and 8 as he is a member of the Clinical Quality Group, Sussex MSK Partnership (Central) Patient Partner. He also confirmed that it is listed on his declaration form.

**4. MINUTES**

The Minutes of the meeting of the Panel held on 4 September 2017 was approved as a correct record and signed by the Chairman.

**5. URGENT BUSINESS**

Elaine Clarke confirmed the due to a technical glitch a Community and Economic Development Grants Scheme application had not been included in the Report. The Chairman agreed that the application could be discussed alongside the other Community and Economic Development Grants Scheme applications.

**6. REPRESENTATIONS FROM MEMBERS OF THE COUNCIL**

Councillor Ruth de Mierre expressed that she whole heartedly supports the Windermere Road Residents Association application as it is an example of the community helping themselves and others.

**7. REPORT TO CABINET GRANTS PANEL – RELEASE OF S.106 CONTRBUTIONS FOR LINDFIELD MEDICAL CENTRE HEALTH AND LOCAL COMMUNITY INFRASTRUCTURE**

Nathan Spilsted, Senior Planning Officer, introduced the report for the release S.106 contributions to create an additional Consulting Room for Lindfield Medical Centre. The Senior Planning Officer explained that the Centre feels that without this work they would not be able to cope due to greater demand on Services following recent housing developments in the area.

S106 Agreement		
PL3-000199	£52,806.88	Land to the east of Gravelye Lane and north of Lyoth Lane
P35/662	£16,150.78	Land north of Newton Road
<b>Total</b>	<b>£68,957.66</b>	

The Chairman outlined that he welcomes S.106 contributions, such as this application, being release to benefit the community and was confident that residents would be happy to see this as well. The Vice-Chairman seconded The Chairman's comments.

A Member also seconded the Chairman's comments but enquired whether this release would go into the weekly Member Information Service to inform all Members of this.

The Senior Planning Officer confirmed that release of S.106 contributions such as this application is to be put into the weekly Member Information Service. The officer commented that they are looking at more obvious methods of informing members and the public of these releases

The Member then outlined the importance of drawing focus to applications like this. The Vice-Chairman then supplemented the Member's statement by stating the local members should be made more aware of these payments and more press releases could be done to inform the public as they would be interested in this topic.

Following the Officer's Report, all Members were supportive of the release of S.106 contributions to Lindfield Medical Centre.

## **RESOLVED**

That £68,957 be released to Lindfield Medical Centre from S.106 contributions arising from developments at land to the east of Gravelye Lane and north of Lyoth Lane (PL3-000199) and land north of Newton Road (P35/662).

## **8. REPORT TO CABINET GRANTS PANEL – RELEASE OF S.106 CONTRBUTIONS FOR NORTHLANDS WOOD CENTRE HEALTH AND LOCAL COMMUNITY INFRASTRUCTURE**

Nathan Spilsted, Senior Planning Officer, introduced the report for the release S.106 contributions to Northlands Wood Medical Centre to divide an existing room to utilize more space and increase the overall capacity of the Centre. Without the work being undertaken the Centre fears there is a significant risk they may have to close its list to new patients in the near future.

S106 Agreement		
PL3-000199	£52,806.88	Land to the east of Gravelye Lane and north of Lyoth Lane
P35/641	£3,711.12	Land known as Wilmington Way
<b>Total</b>	<b>£56,518.00</b>	

Following the Officer's Report, all Members were supportive of the release of S.106 contributions to Northlands Wood Medical Centre.

## RESOLVED

That £55,833.66 be released to Northlands Wood Medical Centre from S.106 contributions arising from developments at land to the east of Gravelly Lane and north of Lyoth Lane (PL3-000199) and land known as Wilmington Way (P35/641).

## 9. CORPORATE GRANT SCHEMES

Elaine Clarke, Community Leisure Officer, introduced the Report for fourteen Facility, Community and Economic Development Grants applications with all but one of the applications having the suggestion to award funds. The Community Leisure Officer added that the Panel Members are requested to agree the amendment to the special condition regarding the completion date for the Hurstpierpoint Bowling Club to be extended to Jan 2019, agree changes to the St Andrews Church Project expenditure to focus on the upgrade of the toilet facilities and to note the grant awarded to Chequer Mead Community Arts Centre.

Each application has been assessed against a standard check-list and considered by a 'Grants Assessment Group' to ensure a consistent approach to the awarding of grants.

The Facility Grants which are recommended for consideration and approval by the Panel are set out below:-

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
Crawley Down Community Centre Association	Improvements to the Haven Centre	15,500	15,500
Haywards Heath Baptist Church	Installation of lift in new church and community facility	24,003	24,003
Scaynes Hill Cricket Club	Artificial pitch	10,046	10,046
<b>Total</b>		<b>£49,549</b>	<b>£49,549</b>

The Community & Economic Development Grants which are recommended for consideration and approval by the Panel are set out below:-

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
172 (Haywards Heath) Squadron Air Training Corps	Purchase of flight simulators	2,500	2,500
Burgess Hill Town Council	Zip wire; outdoor cinema; escape room	4,500	4,500
Friends of Burgess	'Wild About Mid	1,551	1,551

Hill Green Circle Network	Sussex'		
Haywards Heath & District Business Association	Rebrand and relaunch	5,000	1,500
Hurst Festival	Community Day	5,000	1,250
Kangaroos	Saturday and Holiday Club for young people with learning disabilities	5,000	5,000
Lindfield Football Club	Improvements to changing facilities	5,000	9,812*
Summerhaven	Mental health drop-ins	1,000	1,000
Sussex Chorus	Workshop evenings	1,699	1,699
West Sussex Mediation Service	Mediation and dispute resolution service	2,500	2,500
<b>Total</b>		<b>£33,750</b>	<b>£31,312</b>

\*funded through S106 contributions

The Community & Economic Development Grants which are recommended for refusal by the Panel are set out below:-

<b>Organisation</b>	<b>Purpose for which award is sought</b>	<b>Award Requested</b>	<b>Award Suggested</b>
Windermere Road Residents Association	Fencing, surfacing and signage	1,000	0
<b>Total</b>		<b>£1,000</b>	<b>0</b>

The Vice-Chairman commented on the Hurstpierpoint Bowling Club amendment stating that although it can work it does seem that it could take a long time.

The Community Leisure Officer explained that the work intends to make the venue more of a community venue rather than just a club. A Member outlined his knowledge of the club and was happy to see that it will be used by the community.

Members were supportive of all 3 Facility Grants they had discussed and resolved to grant all applications.

Members were supportive of 9 Community & Economic Development Grants that the 'Grants Assessment Group' had suggested an award.

The Officers report stated that the Haywards Heath District Business Association had submitted limited budgetary and project information in support of their application. The Panel requested that additional information and a business plan be requested to enable the Chair to reach a decision about grant funding. Members were not supportive of the Community & Economic Development Grant for Windermere Road Residents Association as they believed it should be the resident's responsibility to fund the development of the road.

The Community Leisure Officer introduced the tabled report for Revitalise Respite Holidays which provides a subsidy on week-long breaks for individuals with complex needs. The award suggested is for £3,540 which would contribute 10 respite care breaks for Mid Sussex residents.

The Vice-Chairman explained that he was aware of the valuable work they have done for residents in Mid Sussex in the past so would be content with accepting the application. A Member supplemented the Vice-Chairman's comments by outlining he was also glad to hear that this service was being carried out.

Members were supportive of the Community & Economic Development Grant for Revitalise Respite Holidays which they had discussed and resolved to grant the application.

## **RESOLVED**

- 1) That a Facility Grant of £15,500 be awarded to Crawley Down Community Centre Association to make improvements to the Haven Centre
- 2) That a Facility Grant of £24,003 be awarded to Haywards Heath Baptist Church for the installation of a lift to enable disabled access to the first floor hall and meeting rooms.
- 3) That a Facility Grant of £10,046 be awarded to Scaynes Hill Cricket Club for the installation of a new ECB approved artificial cricket pitch.
- 4) That a Community and Economic Development Grant of £2,500 be awarded to 172 (Haywards Heath) Squadron Air Training Corps for the purchase of flight simulators.
- 5) That a Community and Economic Development Grant of £4,500 be awarded to Burgess Hill Town Council for the provision of summertime adventure activities for next year which includes a zip wire, outdoor cinema and escape room.
- 6) That a Community and Economic Development Grant of £1,551 be awarded to Friends of Burgess Hill Green Circle Network for the provision of the 'Wild About Mid Sussex' outdoor event.
- 7) That a Community and Economic Development Grant of £1,500 be deferred pending further information.
- 8) That a Community and Economic Development Grant of £1,250 be awarded to Hurst Festival for the provision of a 'Community Day' during the Festival in 2018.
- 9) That a Community and Economic Development Grant of £5,000 be awarded to Kangaroos for the provision of a Saturday and Holiday Club for young people with learning disabilities.
- 10) That a Community and Economic Development Grant and release of S.106 contributions of £9,812 be awarded to Lindfield Football Club for improvements to their changing facilities.
- 11) That a Community and Economic Development Grant of £1,000 be awarded to Summerhaven for the provision of mental health drop-ins
- 12) That a Community and Economic Development Grant of £1,699 be awarded to Sussex Chorus for the provision of Workshop evenings.
- 13) That a Community and Economic Development Grant of £2,500 be awarded to West Sussex Mediation Service for a mediation and dispute resolution service
- 14) That a Community and Economic Development Grant is **not** awarded to Windermere Road Residents Association for the provision of fencing, surfacing and signage as it is felt that it should be the resident's responsibility to provide these items as it is a private road.

- 15) That a Community and Economic Development Grant of £3,540 be awarded to Revitalise Respite Holidays for a contribution toward 10 respite care breaks for Mid Sussex residents.

Chairman.